

Minutes of Meeting
INFORMAL FACT-FINDING CONFERENCES
January 22, 2004 (9:00 a.m.)

The Department of Professional and Occupational Regulation convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Marion Cooper, Presiding Officer, presided. No Board members were present.

Jeffrey W. Buckley appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Inge Snead & Associates, LTD. and the Summaries or Consent Orders are attached unless no decision was made.

Lic = Licensing Application
Trades = Tradesmen Application

A = Applicant
W = Witness
Atty = Attorney

Participants

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| 1. Sharon Davis
t/a Davis Ltd.
File Number 2004-02257 (Lic)
No Decision Made | Davis – A
Lewis C. Davis - W |
| 2. Todd Adams
t/a Synergy Networks
File Number 2004-02262 (Lic)
No Decision Made | Adams – A |
| 3. Frank Sprance
t/a Sprance Construction Co., Inc.
File Number 2004-02267 (Lic)
No Decision Made | Sprance – A
Patrisha E. Patterson - W |
| 4. Stephen Chick
t/a Central Roofing Company, Inc
File Number 2004-02249 (Lic)
No Decision Made | Chick – A |
| 5. Stephen Chick
t/a Chick's General Contracting Inc.
File Number 2004-02248 (Lic)
No Decision Made | Chick – A |

6. James Wright
File Number 2004-02253 (Lic)
No Decision Made

Wright – A

7. The Tile Master, Inc.
File Number 2004-02380 (Lic)
No Decision Made

Foster – A
Alma Foster - W

8. RDM Painting
File Number 2004-02428 (Lic)
No Decision Made

R. McMillan – A

The meeting adjourned at 4:00 p.m.

BOARD FOR CONTRACTORS

Mark D. Kinser, Chairman

Louise Fontaine Ware, Secretary

COPY TESTE:

Custodian of Records